



# COVR

IT services for international events

## 1. cmWebCast/livestream – ESHRE (Vienna, 23 – 26 June, 2019)

“The Client” (info to be completed by the client):

COMPANY NAME:

NAME CONTACT PERSON:

COMPANY ADDRESS:

VAT / REGISTRATION NR:

### ***1.1. Introduction***

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This is COVR's contract to provide its “cmWebCast”-services to the Client for the ESHRE meeting to create a recording of the satellite symposium, organized by the Client during the ESHRE meeting, to be organized in Vienna from 23 – 26 June, 2019.

COVR bvba is a registered limited company providing electronic processing and publishing services with its offices at Oude Tramstraat 5, 2490, Balen, Belgium, hereafter referred to as COVR.

If the Client finds this Agreement acceptable, execution by an authorized representative of the Client in the space provided at the end of this document will complete the Agreement for the services described below.

### ***1.2. Project scope (webcast on demand AND live stream)***

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- A. COVR will collect the audio, video of the talking head and presented slides, as presented at the satellite symposium (“Meeting”) from all of the mutually agreed, and consenting, presentations at the Meeting. COVR will process, standardize and distribute this Content on DVD/ USB as agreed by THE CLIENT.
- B. COVR will digitize the live audio and video portion of a speaker's presentation and the visual aids, PPT slides, used by the speaker in the course of the presentation. COVR will, through an editing process and using proprietary software, carefully coordinate the oral presentation with the visual presentation to re-create the live presentation as closely as possible.
- C. Prior to the event, COVR will provide the customer with a RSTP feed which they can embed in their own website for live broadcasting to a max of 250 simultaneous viewers. This feed will contain a video capture of the talking head, as well as the active PPT slide and sound. Should the client require so, COVR can also provide the surrounding webpage.

### ***1.3. Project specifications***

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COVR is making the following assumptions about this project, and has included them (except where noted) in the project:

#### **A. Highlights and Selected Presentations**

1. Duration of Meeting: max 2 hours

2. Slide format:

i. Presentations captured via COVR` s “cmWebCast” system

ii. PowerPoint® slides: To be provided to COVR by the THE CLIENT at least one hour before the start of the satellite symposium. This needs to be done at the **Speaker Preview Room** of the congress and should be **one PPT per speaker**.

3. COVR will produce (convert, standardize, host and distribute) Content for which COVR has received written permission from the Client to be included in the database(s).

4. Content Editing: upon request, participating presenters (and/or THE CLIENT) can elect to have certain slides withheld from their presentations. The original presenter (and/or THE CLIENT) can elect to have any given slide replaced with a standardized slide (e.g., solid black background) and the words “Slide Withheld by Speaker” in large font centered within the slide. COVR will not be able to accommodate editing of slide content (e.g., spelling, blacking out eyes within pictures of people, replacing slides, etc.).

5. Content distribution methods and features:

COVR will provide the webcast in MP4 format

### ***1.4. Pricing and invoicing***

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The price for this service is € 4.000,00 and needs to be paid prior to the start of the satellite symposium.

### ***1.5. Offer and contract***

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The Term of this Agreement is for one project. COVR will capture the Meeting and publish the Content on DVD / USB as described above. This Agreement constitutes COVR’s offer to provide the products and services set forth above. If the offer is accepted, as indicated by the execution and delivery of this Agreement by THE CLIENT, this document shall constitute a binding contract between the parties.

## 2. Acceptance

The undersigned accept this document in its entirety.

Accepted by CLIENT:

Signed: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Accepted by COVR BVBA:

Signed: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_